

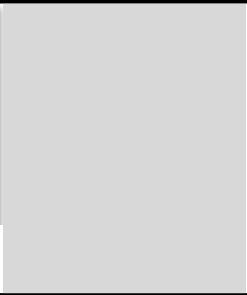


# *TRANSNATIONAL*

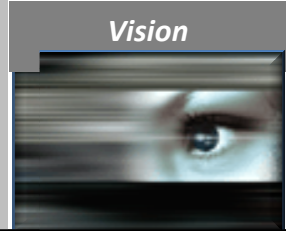
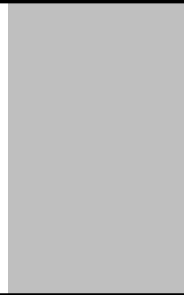
*the most trusted name in bankcard*



**Leadership**



**Teamwork**



**Vision**

## **APPLICATION**

**Applicant Name:** \_\_\_\_\_

TransNational Bankcard fully subscribes to the principles of Equal Employment Opportunity. It is our policy to provide employment, compensation, and other benefits related to employment based on qualifications, without regard to race, color, religion, national origin, age, sex, veteran status, disability, or any other basis prohibited by federal, state or local law. In accordance with requirements of the Americans with Disabilities Act, it is our policy to provide reasonable accommodation upon request during the application process to eligible applicants in order that they may be given a full and fair opportunity to be considered for employment. As an Equal Opportunity Employer, we intend to comply fully with applicable federal and State employment laws and the information requested on this application will only be used for purposes consistent with those laws. Applications are only accepted for positions currently available and will only be considered for thirty (30) days from today's date or until the position applied for is filled, whichever first occurs.

**Personal Data**

(Please Print Clearly)

Name \_\_\_\_\_ Date \_\_\_\_\_

Permanent Address \_\_\_\_\_  
Street City State Zip

Phone Number \_\_\_\_\_ Social Security No \_\_\_\_\_

Email Address \_\_\_\_\_

**Job Interest**

Position Applied For \_\_\_\_\_

Indicate Availability To Work: **Full Time / Part Time / Days / Evenings**

Available To Start \_\_\_\_\_ Referral Source \_\_\_\_\_

Have you ever been employed by or applied to TransNational Bankcard before? **Yes / No**

Are you legally permitted to work in this country? **Yes / No**

Are you at least 18 years of age? **Yes / No**

Have you ever been convicted of a felony? **Yes / No**

If yes please explain \_\_\_\_\_

**A positive response is not an automatic bar to employment with the company. The offense for which the person was convicted in relation to the position to which they have applied will be considered.**

**Education**

Type	Name and Location	Courses Taken	Graduated Yes/No/Enrolled
High School			
College			
University			
Business, Trade, Technical			
Other			

**Employment History**

(List previous employers beginning with most recent)

Company Name \_\_\_\_\_

Business Type \_\_\_\_\_

Address \_\_\_\_\_ Phone: \_\_\_\_\_

Supervisor's Name \_\_\_\_\_ Title \_\_\_\_\_

Your Position \_\_\_\_\_ Full Time / Part Time / Temporary

Employment Dates (mm/yy): From \_\_ \_\_/\_\_ \_\_ To \_\_ \_\_/\_\_ \_\_

Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_ May we contact: **Yes / No**

Company Name \_\_\_\_\_  
Business Type \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Title \_\_\_\_\_  
Your Position \_\_\_\_\_ Full Time / Part Time / Temporary  
Employment Dates (mm/yy): From \_\_ \_\_/\_\_ \_\_ To \_\_ \_\_/\_\_ \_\_  
Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ May we contact: **Yes / No**

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Company Name \_\_\_\_\_  
Business Type \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Title \_\_\_\_\_  
Your Position \_\_\_\_\_ Full Time / Part Time / Temporary  
Employment Dates (mm/yy): From \_\_ \_\_/\_\_ \_\_ To \_\_ \_\_/\_\_ \_\_  
Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ May we contact: **Yes / No**

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Company Name \_\_\_\_\_  
Business Type \_\_\_\_\_  
Address \_\_\_\_\_ Phone: \_\_\_\_\_  
Supervisor's Name \_\_\_\_\_ Title \_\_\_\_\_  
Your Position \_\_\_\_\_ Full Time / Part Time / Temporary  
Employment Dates (mm/yy): From \_\_ \_\_/\_\_ \_\_ To \_\_ \_\_/\_\_ \_\_  
Starting Salary: \_\_\_\_\_ Ending Salary: \_\_\_\_\_  
Reason for Leaving: \_\_\_\_\_ May we contact: **Yes / No**

Please explain any gaps in your employment history. \_\_\_\_\_

Have you ever been discharged or forced to resign? Yes / No If yes, explain: \_\_\_\_\_

Did you receive any discipline in the last 12 months of active employment? Yes / No If yes, explain \_\_\_\_\_

Were you given a performance evaluation within the last 12 months of active employment? Yes / No If yes, what was the range of scores used and what was your score? \_\_\_\_\_

Have you signed a non-compete or non-solicit agreement with any other employer that might restrict you from working for our company? Yes / No If yes, please explain: \_\_\_\_\_

(You may be required to furnish a copy of the agreement)

**Military** (Complete only if you served in the military)

Branch of Service: \_\_\_\_\_ Number of years/months of service \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Date of Discharge: \_\_\_\_\_ Reason for leaving? \_\_\_\_\_

Describe any military skills, training or experience you believe are relevant to the job applied for: \_\_\_\_\_

**Professional References**

(Please list three professional references below)

Name	Company and Title	Business Telephone	Home Telephone

## APPLICANTS ACKNOWLEDGMENT

I certify that the answers given herein are true and complete to the best of my knowledge. I understand that any misrepresentations, omissions of facts or incomplete answers in any application document will disqualify me from further consideration for employment. I further understand that, if employed, any misrepresentations or omissions of the facts in any application document will be cause for my dismissal at any time without prior notice.

I understand that, if employed, my employment is not for a specific term and may be terminated by me or my Employer(s) with or without notice or cause at any time. I further understand that no oral promise, Employer(s) policy, custom, business practice or other procedure (including the Personnel Handbook or any personnel manuals) constitute an employment contract or modification of the at-will employment relationship between me and the Employer(s).

I understand that applicants for certain positions may be required to qualify for employment based on additional employment criteria. For example, I may be required to take job-related tests: take a driver's examination; submit to a background investigation; take a pre-employment drug test. If I am offered employment to start work before any required test is completed, my employment is contingent on a satisfactory result on all required tests. I authorize TransNational Bankcard and its clients or agents to release the results of background checks (if any) and my pre-employment drug/alcohol test (if any), any information on this application and any relevant information about me to each other and to other TransNational Bankcard clients or agents for whom I have applied for employment, and release TransNational Bankcard and its clients and agents from any and all claims related to the lawful release of this information. I further authorize the release of any background check results of any drug/alcohol test to any state or federal authority requesting such information and in response to a valid subpoena or other legal document.

I acknowledge that this application will remain active for 30 days from this date. If I have not heard from the Company at the conclusion of this 30 day period, it is my responsibility to complete a new application if I still wish to be considered for employment.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TRANSNATIONAL BANKCARD, LLC.  
BACKGROUND INVESTIGATION AUTHORIZATION**

NAME: \_\_\_\_\_

HOME ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_

ZIP: \_\_\_\_\_ PHONE: ( \_\_\_\_\_ ) \_\_\_\_\_ - \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ SS# \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

WORKING THROUGH GROUP: \_\_\_\_\_ or Independent:

HAVE YOU EVER BEEN CONVICTED OF A CRIME, OTHER THAN MINOR TRAFFIC OFFENSES? A CONVICTION WILL NOT NECESSARILY DISQUALIFY APPLICANT FOR THE JOB APPLIED FOR.

**NO**            **YES**    IF "YES" PLEASE EXPLAIN: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I certify that the information contained in this employment application is correct to the best of my knowledge and I understand that falsification of this information is grounds for refusal to hire or if hired, dismissal.

I further understand that I cannot represent myself as a representative of Transnational Bankcard LLC. (hereinafter "TNB"), Processing Bank(s) or Processor(s) until I have been approved by TNB.

I authorize and instruct any person or consumer reporting agency to make inquires and compile such reports as may be requested by TNB, Processing Bank(s) or Processor(s) and I also authorize TNB, Processing Bank(s) or Processor(s) to make whatever inquires, share information among themselves and conduct investigations necessary in connection with my employment (and application for employment). I am aware that pursuant to the fair credit reporting act, I may make a written request within a reasonable time for disclosure of any information received from consumer reporting agency as authorized hereby.

In consideration for my employment and my being considered for employment I agree to conform to the rules of TNB, Processing Bank(s) or Processor(s). I further acknowledge that my employment may be terminated, and any offer of employment, if such has been made, may be withdrawn, with or without cause and with or without prior notice, and that nothing in this background investigation authorization or any policy of TNB, Processing Bank(s) or Processor(s) constitutes a contract or guarantee of employment. The first 90 days will be considered a probation period. Probationary employment can be terminated anytime during that period based on the background investigation as described by TNB, Processing Bank(s) or Processor(s).

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_